

26 OCT 1982

MEMORANDUM FOR: Chief, Headquarters Security Branch

25X1 FROM:

[REDACTED]  
Acting Chief, Industrial Security Branch

SUBJECT: Support for the Industrial Security Seminar

1. On 28 and 29 October 1982, the Industrial Security Branch will be holding an Industrial Security Seminar at the Headquarters Building in Room 1A-07. It is requested that arrangements be made so that the attached list of contractors could park in the VIP Parking Lot in front of the Headquarters Building. The contractors will arrive at 0800 hours both days, but on 28 October they will not depart until 2000 hours. On Friday, 29 October, the contractors will depart at 1600 hours. (U)

2. There will also be a need for a number of ISB personnel to make trips back and forth on short notice between [REDACTED] Building and Headquarters. The trips will commence at about 0700 hours both days and will involve a total of 8 vehicles. Not all of these vehicles will be in use at any given time but we would like to have arrangements made so that each vehicle could park in the VIP Parking Lot in front of the Headquarters Building. The following vehicles will be involved:

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TYPE

License

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(U)

3. The contractors will attend a cocktail party in the Executive Dining Room on Thursday, 28 October 1982 from 1730 to 1930 hours. It is requested that the Main Entrance remain open

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until the contractors depart the facility. The contractors should depart at approximately 2000 hours. (U)

4. Thank you for your assistance in these matters. (U)



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Attachment

Distribution:

Orig - HSB

1 - ISB Subject

1 - ISB Chrono

OS/PTAS/PSD/IS [redacted] (25 October 1982)

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